



1244 N. Mariposa Street Fresno, CA 93703 Phone 559.237.1831 Fax 559.264.2532 www.cencalbx.com

## WHO CAN APPLY ?

- Licensed Contractors ·Dealers or manufacturers of Building Materials
- Those Providing Services to the Construction Industry

## NEW MEMBER COMPANY INFORMATION

Company Name \_\_\_\_\_  
(as shown with Contractors State License Board if applicable)

Company Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Billing Address (if different) \_\_\_\_\_

Alt. Phone \_\_\_\_\_ Alt. Fax \_\_\_\_\_

Contractors License Number \_\_\_\_\_ License Classification (s) \_\_\_\_\_

Business Ownership Type:  
Corporation    Sole Owner    Partnership    Joint Venture    Other \_\_\_\_\_

Name of Owner (s) or Officer (s):

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Number of Employees (average) \_\_\_\_\_

Years In Business: \_\_\_\_\_

SIC Code: \_\_\_\_\_

Federal EIN # \_\_\_\_\_

Area Of Work:

- Residential    Industrial    Commercial    Public Works

Which of the following Categories BEST describes your primary business:

- Architectural Firm     Commercial Developer/Owner     Material Supplier  
 General Building Contractor     General Engineering Contractor

Specialty Contractor- Type: \_\_\_\_\_

Manufacturer- Product: \_\_\_\_\_

Industry Related Service-Describe: \_\_\_\_\_

## ADDITIONAL COMPANY INFORMATION

Please provide three Company References

1) Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

2) Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

3) Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Where does your company perform work? (please check all that applies)

- Fresno / Madera Counties    Tulare / Kings Counties    Kern County    Stanislaus County  
 Merced / Mariposa Counties    San Diego    Los Angeles    Riverside    Central Coast (SLO—Monterey)  
 Bay Area    Sacramento    Northern California    Oregon    Nevada    Washington  
 Other: \_\_\_\_\_

Key Employee Information:

Owner/ President \_\_\_\_\_ email \_\_\_\_\_

Estimator / Sales \_\_\_\_\_ email \_\_\_\_\_

Operations Manager \_\_\_\_\_ email \_\_\_\_\_

Chief Financial Officer \_\_\_\_\_ email \_\_\_\_\_

Bookkeeper \_\_\_\_\_ email \_\_\_\_\_

Office Manager \_\_\_\_\_ email \_\_\_\_\_

Safety Officer \_\_\_\_\_ email \_\_\_\_\_

**How did you hear about CCBE:** \_\_\_\_\_  
\_\_\_\_\_

What Membership Benefits are you interested in utilizing:

- Online Planroom    Project Leads    Informational Articles    Advertising / Marketing  
 Legal Information    Educational Seminars & Workshops    Insurance Programs    Discount Programs  
 Networking Events    Credit Union Membership    Forms and Publications    Notary Service  
 Other: \_\_\_\_\_

# MEMBERSHIP DIRECTORY & REFERRAL SERVICE

One of the key services CCBE's offers its members is a membership directory and referral service. It is important to make sure we have your company listed in the proper category.

Please provide us with the contact you would like published in our membership directory and provided to anyone looking for CCBE members performing the work in the area that they are seeking.

Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Website \_\_\_\_\_

**\*\* Please choose the categories you would like your company to be listed under (no more than 4) \*\***

- |          |  |          |   |
|----------|--|----------|---|
| AA _____ | Access Control - Automatic Gate Equipment    | CD _____ | Const. Mgmt. & Consulting Service         |
| AC _____ | Acoustical & Insulation Contractors          | CK _____ | Construction Bookkeeping                  |
| AI _____ | Air and Water Balancing                      | C2 _____ | Construction Clean Up                     |
| AL _____ | Aluminum Products                            | CX _____ | Construction Debris Boxes                 |
| AF _____ | Architectural Firm                           | C5 _____ | Construction Education                    |
| AR _____ | Architectural Porcelain                      | CL _____ | Construction Material Sales Leads         |
| AN _____ | Asbestos Abatement / Removal                 | C3 _____ | Consulting - Other                        |
| AT _____ | Asphalt Paving Materials                     | CR _____ | Contractors Equipment                     |
| AB _____ | Attorney                                     | CH _____ | Conveyors - Cranes, Hoisting Equip., Etc. |
| AW _____ | Awnings                                      | CU _____ | Cubicle Track & Curtains (Ceiling)        |
| BA _____ | Backhoe Service                              | DY _____ | Dairy Equipment Sales / Service           |
| BR _____ | Barricades                                   | DA _____ | Data Systems (Cabling Fiber Optics)       |
| BD _____ | Boat Dock - Marina Construction              | DE _____ | Dealership (Car / Truck)                  |
| BO _____ | Boilers, Hot Water Htg. & Steam Fitting      | DM _____ | Demolition Contractors                    |
| BI _____ | Bonds and / or Insurance                     | DK _____ | Dock Equipment                            |
| BM _____ | Building Material Suppliers                  | DU _____ | Doors - Automatic                         |
| BS _____ | Building Specialties                         | DO _____ | Doors, Door Service, Shower & Tub         |
| BC _____ | Business Development                         | DR _____ | Draperies                                 |
| BL _____ | Business Leads                               | DL _____ | Drilling                                  |
| CA _____ | Cabinet & Millwork Contractors or Suppliers  | DR _____ | Drywall Contractors                       |
| CE _____ | Cement Manufacturers                         | EX _____ | Earthwork & Paving Contractors            |
| CV _____ | Central Vacuum Sys. - Pneumatic Tube Sys.    | EI _____ | Electrical Contractors                    |
| CZ _____ | Closet Organizers                            | EG _____ | Electrical Sign Contractors               |
| C1 _____ | Columns                                      | ES _____ | Electrical Suppliers & Equipment          |
| CM _____ | Communication Equipment, Low Voltage Systems | ET _____ | Electrical Testing                        |
| CP _____ | Computer Software & Hardware                 |          | Elevated Floors, Computer Floors, Stair   |
| CB _____ | Concrete Block & Forms - Mfrs. & Suppliers   | EF _____ | Treads                                    |
| CI _____ | Concrete Circle Machine                      | EV _____ | Elevator Contractors                      |
| CC _____ | Concrete Contractors                         | EB _____ | Employee Benefit Specialists              |
| CF _____ | Concrete Related Services                    | ED _____ | Engine Driven Pumps & Generators, Sales   |
| CS _____ | Concrete Sawing                              | EE _____ | Engineer - Electrical                     |
| CT _____ | Concrete Tilt-Up Construction                | EW _____ | Engineered Wood Products                  |
| CO _____ | Concrete, Ready Mix Sand, Rock, Etc.         | EC _____ | Engineers - Civil                         |
|          |  | EN _____ | Engineers - Control Systems               |

**Next Page for More Classifications**

## MEMBERSHIP DIRECTORY & REFERRALS (Continued)

EH	Engineers - Mechanical	LD	Landscape & Sprinkler Contractors / Suppliers
E2	Environmental / Hazmat Consultant	LM	Landscaping Materials / Nursery Supplies
ER	Environmental Contracting	LP	Lathing / Metal Studs Contractors
EP	Epoxy Flooring / Coatings	LB	Lead Based Paint Abatement / Removal
EO	Erosion Control	LI	Lien Services
EM	Estimating Services	LS	Lighting Showroom
FM	Fence Materials	LO	Lockers
FE	Fencing Contractors	LV	Low Voltage Systems Contractors
FB	Fiberglass - Plastics & Synthetic Products	LU	Lumber
F1	Financial Institution	MY	Machinery & Pumps, Pump Installation
FC	Finish Carpentry	MH	Manufactured Housing
FN	Finish Hardware	ML	Marble
FA	Fire Alarm Signal System & Security Systems	MS	Masonry , Brick & Block Suppliers
FX	Fire Extinguisher Systems (Not Sprinklers)	MA	Masonry Contractors
FP	Fire Protection Contractors	MQ	Material Handling Equipment
FI	Fireplaces - Prefab	MT	Material Suppliers Survey
	Flagpoles & Accessories (Aluminum & Fiber-glass)	ME	Mechanical Equipment Suppliers
FG		MI	Mechanical Insulation Contractors
FZ	Fleet Management Services	MG	Medical Gas Systems, Process Piping
FD	Floating Docks - Residential	MC	Metal Building Components
	Floor Covering / Carpet Contractors & Suppliers	MB	Metal Buildings
FL		MP	Metal Products & Service, Metal Cabinets
FR	Framing Contractors	MR	Metal Roofing Contractors
FT	Framing, Metal	MF	Metal Roofing Manufacturers
FS	Fuel Systems - Underground & Aboveground	MM	Mirrors
FU	Furnaces - Ind., Open Hearth, Heat	MD	Modular Bldgs. / Temp. Office Facilities
GC	General Building Contractors	MZ	Mold Clean Up / Remediation
GE	General Engineering Contractors	MO	Movable Partitions, Pre-Finished Wallboard
GT	Geotechnical / Environmental Engineering	OC	Occupational Medical Services
GL	Glazing Contractors	OF	Office Furn. / School Furn. / Supplies
GB	Glue Laminated Beams	OP	Operable Windows & Acces. (Steel / Alum.)
GO	Golf Course Construction	OR	Ornamental Metal Contractors
GR	Greenhouses - Aluminum	OU	Outdoor Site Furnishings
GV	Grooved Piping System	OV	Overhead Garage Doors, Doors Openers / Gates
GP	Gyp-Crete Floor Underlayment	PA	Paint Suppliers
GY	Gypsum Products	PT	Painting & Decorating Contractors
HD	Hardware, Window Controls, Locks	PH	Paperhanging - Wall Coverings
HL	Hollow Metal Doors & Frames	PK	Parking & Hwy. Improvement Contractors
HO	Horizontal / Directional Boring	PQ	Parks & Playground Construction
II	Industrial Insulation	PE	Pest Control / Soil Treatment
IP	Industrial Plastic Products	PI	Pipe (Materials)
ID	Interior Decorating	PY	Pipeline Contractors
IR	Irrigation	PS	Plastering Contractors
IT	IT Services / Computer Networks	PC	Plastic Laminate
LC	Land Clearing	PF	Plumbing / Fixtures & Suppliers
LF	Landfill		

## MEMBERSHIP DIRECTORY & REFERRALS (Continued)

PL _____	Plumbing Contractors	ZA _____	Solid Surface Countertops
PU _____	Polyurethane Foam Contractor / Mfr.	SZ _____	Sound & Video
PO _____	Pond Liners		Sprinklers (Not Fire Protection) Subsurface
PB _____	Portable Storage Containers	SS _____	Drip
P1 _____	Powder Coating	RX _____	Staffing Service
PX _____	Precast Concrete	SG _____	Steel Grating
PN _____	Precast Concrete Stairs	SQ _____	Store Fixtures & Equipment
PR _____	Prefab. Equipment / Lab Equip., Etc.	ST _____	Structural Steel / Misc. Iron / Metal Deck
PG _____	Protective Coatings	SV _____	Surveillance Cameras & Systems
P2 _____	Public Agencies	SU _____	Surveying - Land
PZ _____	Publishing Company	TK _____	Tanks / Tank Removal
PP _____	Pumps - Water Systems	TO _____	Telecommunications Const.
RA _____	Racking & Shelving	TE _____	Telephone Systems
RG _____	Refrigeration Contractors	TC _____	Temperature Controls
RE _____	Reinforcing Steel Contractors	TB _____	Tenant Improvement
RL _____	Rentals - Equipment, Tools	TV _____	Tennis Court Construction
RP _____	Repair Construction Equipment	TN _____	Tennis Court Surfacing / Playground Surfacing
RI _____	Reprographic Company / Services	TT _____	Termite Soil Treatment
RS _____	Restaurant / Kitchen Equipment	TS _____	Testing Laboratories
RO _____	Rolling Steel Doors	TL _____	Tile Contractors - Ceramic & Mosaic
RF _____	Roofing Contractors	TI _____	Time Equipment
RM _____	Roofing Material & Systems Suppliers	TP _____	Toilet Partitions and / or Accessories
SV _____	Safes & Vaults	TF _____	Traffic Control
S2 _____	Safety Consulting Services	TM _____	Training
SY _____	Safety Equipment	TA _____	Translucent Panels / Suspended Ceilings
SD _____	Sandblasting, Water Blasting, Steam Clean	TW _____	Tree Service
SA _____	Sanitation System Contractors	TG _____	Trucking - Cement & Aggregate Hauling
SH _____	Sash, Aluminum	TR _____	Trusses (Steel & Wood)
SF _____	Scaffolding, Shoring	TU _____	Turf Farm
	School / Playground / Theater, Stage Equip- ment.	UU _____	Underground Utilities Construction
SC _____		UN _____	Unions - Trade Associations
SR _____	Security Guard Services	UT _____	Utilities - Public
SP _____	Seed Spraying (No Soil Prep.)	VS _____	Veneer Stone
SN _____	Septic Tanks / Sanitation	VE _____	Ventilation System Cleaning / Testing / Repair
SE _____	Service Station Equipment & Maintenance	VO _____	Voice & Data Design Consultant
SM _____	Sheet Metal Contractors	WA _____	Warm Air Htg., Vent. & Air Cond. Contractors
SZ _____	Sheet Metal Manufacturer		Water / Wastewater Treatment, Service
SB _____	Siding & Decking	WS _____	Equipment
SX _____	Sign Painting / Installation (No Electrical)	WT _____	Water Conditioning Contractors
SI _____	Signs, Letters & Plaques	WF _____	Water Features
SK _____	Skylights	WK _____	Water Trucks
SW _____	Soil Grouting, Slurry Trench, Soil Stab.		Waterproofing & Weatherproofing,
SJ _____	Soil Remediation	WW _____	Dampproofing
SO _____	Soil Testing		
SL _____	Solar Contractors		

**Next Page for More Classifications**

## MEMBERSHIP DIRECTORY & REFERRALS (Continued)

- WZ \_\_\_\_\_ Weatherization & Energy Conservation
- WD \_\_\_\_\_ Welding and / or Equip. & Supplies
- WE \_\_\_\_\_ Well Drilling (Water) Contractors
- WH \_\_\_\_\_ Wheelchair Lifts; Handicap Access
- WI \_\_\_\_\_ Wide Format Printer Dealer / Service
- WI \_\_\_\_\_ Window Coverings, Louvers, Shutters, Etc.
- WF \_\_\_\_\_ Window Tint / Film
- WP \_\_\_\_\_ Wire Rope & Rigging
- WM \_\_\_\_\_ Wood Doors & Frames
- WO \_\_\_\_\_ Wood Tanks / Cooling Tower / Hot Tubs
- XR \_\_\_\_\_ X-Ray Products Dealer

Other: \_\_\_\_\_

**CSI MasterFormat 2004 Codes** (for Contractors, Subcontractors, Suppliers and Manufactures Only)

MasterFormat is a master list of numbers and titles classified by work results. It is primarily used to organize project manuals and detailed cost information, and to relate drawing notations to specifications. For more information on CSI MasterFormat 2004 codes visit <http://www.csinet.org/masterformat>

***Please Check as many that as apply***

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>_____ 00 Procurement and Contracting Requirements</li> <li>_____ 01 General Requirements</li> <li>_____ 02 Existing Conditions</li> <li>_____ 03 Concrete</li> <li>_____ 04 Masonry</li> <li>_____ 05 Metals</li> <li>_____ 06 Wood, Plastics, &amp; Composites</li> <li>_____ 07 Thermal and Moisture Protection</li> <li>_____ 08 Openings</li> <li>_____ 09 Finishes</li> <li>_____ 10 Specialties</li> <li>_____ 11 Equipment</li> <li>_____ 12 Furnishings</li> <li>_____ 13 Special Construction</li> <li>_____ 14 Conveying Equipment</li> <li>_____ 21 Fire Suppression</li> <li>_____ 22 Plumbing</li> <li>_____ 23 Heating, Ventilating, &amp; Air Conditioning (HVAC)</li> </ul> | <ul style="list-style-type: none"> <li>_____ 25 Integrated Automation</li> <li>_____ 26 Electrical</li> <li>_____ 27 Communications</li> <li>_____ 28 Electronic Safety &amp; Security</li> <li>_____ 31 Earthwork</li> <li>_____ 32 Exterior Improvements</li> <li>_____ 33 Utilities</li> <li>_____ 34 Transportation</li> <li>_____ 35 Waterway &amp; Marine Construction</li> <li>_____ 40 Process Integration</li> <li>_____ 41 Material Processing &amp; Handling Equipment</li> <li>_____ 42 Process Heating, Cooling, &amp; Drying Equipment</li> <li>_____ 43 Process Gas &amp; Liquid Handling, Purification &amp; Storage Equipment</li> <li>_____ 44 Pollution &amp; Waste Control Equipment</li> <li>_____ 45 Industry-Specific Manufacturing Equipment</li> <li>_____ 46 Water and Wastewater Equipment</li> <li>_____ 48 Electrical Power Generation</li> </ul> |
|--|--|

Is your company currently certified in a Business Enterprise Program? Provide copy of certification w/ application):

- Disadvantaged Business Enterprise     Minority Business Enterprise     Small Business Enterprise
- Women Owned Business Enterprise     Disabled Veteran Business Enterprise
- Other: \_\_\_\_\_

# CCBE'S CONSTRUCTION CONNECTION

CCBE prides itself in making sure our members are informed. CCBE produces a daily email, often referred to as the heart of the construction industry in Central California, which apprises our members of projects bidding that day, projects received the prior day, and new addenda received. This email also contains information about what is going on at the exchange, industry articles, projects out for bid, project leads, bid results, legal information, weekly tailgate topics and much more.

Please provide email addresses of representatives within your company that would benefit from receiving our daily emails that were not listed under the Key Employee Section of this application.

E-Mail Address \_\_\_\_\_ E-Mail Address \_\_\_\_\_

E-Mail Address \_\_\_\_\_ E-Mail Address \_\_\_\_\_

E-Mail Address \_\_\_\_\_ E-Mail Address \_\_\_\_\_

## ON-LINE PLAN ROOM INFORMATION

There is an additional \$200 Activation Fee for this service

Please provide the following information for each user:

1. First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Password (10 characters or less) \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

2. First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Password (10 characters or less) \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

3. First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Password (10 characters or less) \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

4. First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Password (10 characters or less) \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

5. First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Password (10 characters or less) \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

\*Each user will receive an e-mail when account is activated with their username and password assignment.

### \*\*\* Important Information \*\*\*

By signing this application you are stating that each of the above users are employees of the company applying for membership and will under no circumstances will give out or share individual log in information with non-employees of the company. Members found violating this policy will have their access terminated and may face legal action.

### Regular Membership

*Regular Member = All Contractors (currently licensed by Contractors State License Board), Dealers or Manufacturers of building products, Land Surveyors, and Testing Laboratories interested in viewing all project details and documents.*

#### **ANNUAL REGULAR MEMBERSHIP ~~~ Annual Dues \$970**

One-time Application Processing Fee \$150 for all applications

One Time **Online Plan Room—Activation Fee \$200**

**TOTAL DUE UPON JOINING**

Regular Member Dues with Online Planroom Access TOTAL \$1,320

### "News Only" Membership

*News Only Member = Businesses or suppliers providing products or services to the Construction Industry interested in viewing all project details and documents, excluding plans and specs.*

#### **"News Only" MEMBERSHIP ~~~ Annual Dues \$750**

One-time Application Processing Fee \$150 for all applications

**TOTAL DUE UPON JOINING**

Annual "News Only" Member TOTAL \$900

### Associate Membership

*Associate Member = Businesses or professional firms providing products or services to the Construction Industry*

#### **ASSOCIATE MEMBERSHIP OPTION ~~~ Annual Dues \$395.00**

One-time Application Processing Fee \$150 for all applications

**\*Optional** One Time **Online Plan Room—Activation Fee \$200 + \$575 Annual Access Fee**

**TOTAL DUE UPON JOINING**  Annual Associate Member without Online Planroom TOTAL \$545.00

Annual Associated Member with Online Planroom Access TOTAL \$1,320

#### **TAX INFORMATION**

Dues paid to Central California Builders Exchange are not deductible as charitable contributions for Federal Income Tax purposes. However, dues payments are deductible by a member firm as a ordinary and necessary business expense.

**\*\*Dues will be assessed by annual sales volume sliding scale for 2nd year of membership and beyond\*\***



Method of Payment

Please complete the steps below:

Step #1 – Type of Membership

- Check Enclosed, Cash, Visa, MasterCard, AMEX. Please complete Credit Card info below

Table with 3 columns: Regular Member, 'News Only' Member, Associate Member (check one). Rows include Annual and Plan Room Access options.

Step #2 – Complete credit card information

Credit Card Authorization

I authorize Central California Builders Exchange to charge my credit card per the terms I have selected above:

Type of Card: [ ] Visa [ ] Master Card [ ] American Express Account #: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_

Credit Card Billing Zip Code: \_\_\_\_\_ CVV #: \_\_\_\_\_

Last 3 digits in the signature line on the back of the card (Visa / MasterCard) 4 digits above account number on the front of the card (American Express)



Step #3 – Please complete information below

I hereby affirm that I am authorized to sign this document on behalf the company named herein.

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you for joining the only Builders Exchange servicing Central California Since 1903!

## Terms and Conditions

1. Membership in the Central California Builders Exchange (referred to hereinafter as the "Exchange") is on an annual, monthly or quarterly basis only.
2. The Exchange offers three levels of Membership: (1) Regular Membership (2) "News Only" Membership and (3) Associate Membership.
3. Membership dues must be paid fully in advance.
4. I understand that all new Members of the Exchange must also pay an additional \$150 initial member fee for the first year of Membership. This fee also must be paid fully in advance.
5. I understand that all Members of the Exchange who would like access to the Online Plan Room must also pay an additional \$200 initial set-up fee. This fee also must be paid fully in advance.
6. I understand that Associate Members are required to pay an additional fee of \$457.50 per year. I understand and agree that all paid Membership dues and fees paid are nonrefundable.
8. I understand that membership shall remain in effect until I resign in writing and that I am responsible for all dues incurred until a written resignation is tendered.
9. I understand that my membership will be cancelled if delinquent charges are not paid including dues.
10. I understand that by signing this application below I certify that all users listed on this application are employees of the company and that under no circumstances are users to share or give out their Online Plan Room log in information or other information gained from CCBE Membership to non-Employees of the Company.
11. I understand that upon the approval of this application by CCBE's Board of Directors, I agree to conform with the Constitution, By-Laws, Online Planroom Usage Agreement and Planroom Rules as they are now in effect and may hereafter be amended.

The applicant firm, \_\_\_\_\_, agrees to abide by the Terms and Conditions noted on this application, including the Constitution, By-Laws, Online Planroom Usage Agreement and Planroom Rules.

I hereby affirm that I am authorized to enter into this agreement on behalf of the company named herein.

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

### FOR CCBE's OFFICE USE ONLY

- |   |  |
|---|--|
| <input type="checkbox"/> Application Complete       | <input type="checkbox"/> QB  |
| <input type="checkbox"/> Membership Period: _____   | <input type="checkbox"/> Magnet Mail                               |
| <input type="checkbox"/> CSLB License Active Yes No | <input type="checkbox"/> Fax ___ Q & A ___ Boretti ___ Der Manouel |
| <input type="checkbox"/> DB                         | <input type="checkbox"/> Board Report                              |
| <input type="checkbox"/> Billing Date: _____        | <input type="checkbox"/> Add to New Member Email                   |
| <input type="checkbox"/> OPUS                       | <input type="checkbox"/> Send Welcome Packet                       |
| <input type="checkbox"/> Membership Relations Copy  | <input type="checkbox"/> DATE APPROVED BY THE BOARD:<br>_____      |

## Online Planroom Use Agreement

**1. ACCEPTANCE OF TERMS**—Central California Builders Exchange (CCBE) makes available for your use and access to the CCBE Online Plan Service (the "Site") certain information, documents, software and products (collectively, the "Materials") and various services (the "Services") subject to the terms and conditions set forth in this Usage Agreement and Disclaimers (the "Agreement"). By accessing this Site, you agree to the Agreement. CCBE reserves the right to change the Agreement from time to time at its sole discretion. Your use of the Site will be subject to the most current version of the Agreement posted on the Site at the time of such use. In addition, when using particular Services or Materials on this Site, you shall also be subject to any posted guidelines or rules applicable to such particular Services or Materials all of which are incorporated into this Agreement by reference.

**Use of site is at your sole risk. The site is provided on an "as is" and "as available" basis. It is your responsibility to review all documents to assure that all aspects of your bid are reviewed, as represented in blueprint documents, specifications, addenda and memoranda. The plans, specifications and addenda obtained from this site are to be used for reference only by general contractors, subcontractors, material suppliers and manufacturers. Companies wishing to bid as prime or general contractors must obtain a full set from the owner or issuing office of the project.**

You MUST be a current CCBE Member (valid Internet subscriber) of CCBE to access this Site. If you are not a current Site participant or if you breach any provision of the Agreement, your authorization to use this Site is automatically terminated and you must immediately destroy any Materials downloaded or printed from this Site.

**2. LIMITED LICENSE**—You are hereby granted a nonexclusive, nontransferable and revocable license to utilize the Materials and Services on this Site, and any necessary software used in connection with the Site ("Software") solely for the purpose of preparing estimations and proposals for the projects identified herein. The license is expressly limited to this purpose, and excludes all other uses except as permitted in writing by CCBE. No transfer of title or assignment of interest shall accompany this license.

This license is personal to you. You shall not assign, transfer or sublicense this license, or the use of the Materials, Services, Site or Software, either in whole or in part, to any other person or entity, for any reason whatsoever.

You shall be solely responsible for all costs and expenses incurred by you in the use of the Materials, Services, Site or Software. Although CCBE may, from time to time, provide additional Materials, Services or Software for the Site, it is not required to do so, nor is it required to update, maintain or replace such items. You shall also be solely responsible for providing, in your own name, and at your own expense, any necessary insurance. CCBE does not insure any of your interests in this license, and does not provide any insurance coverage at all to you or any other person or entity under the terms hereof.

CCBE may, at its sole and unfettered discretion, and for any reason whatsoever or for no reason at all, revoke this license at any time, without any prior warning to you. If CCBE revokes this license, CCBE shall have no liability to you, or any third party, for any costs or expenses incurred, including, but not limited to, document duplication costs, delivery charges, express handling fees or other monetary expenses.

**3. COPYRIGHT**—You acknowledge and agree that Materials, Services, Site and Software contain proprietary and confidential information that is protected by applicable intellectual property and other laws. Except as expressly authorized by CCBE, you agree not to modify, rent, lease, loan, sell, distribute or create derivative works based on the Materials, Services, or the Software, in whole or in part. Furthermore, CCBE and the copyright owner(s) do not grant any express or implied right to you under any patents, copyrights, trademarks, or trade secret information with respect to the Materials, Services, Site or Software.

The Software and accompanying documentation that are made available for download from the Site are copyrighted work of CCBE and/or its suppliers. Use of the Software is governed by the terms of the end user license agreement that accompanies or is included with such software. You will not be able to download or install any software that is accompanied by or includes an end user license agreement unless you agree to the terms of such end user license agreement. If you do not agree to such terms, you will not be able to use the software. You may not decompile, reverse engineer or otherwise attempt to discover the source code of any software available on the Site.

**4. USE OF SITE INFORMATION**—Except as otherwise indicated elsewhere on this Site, you may view, download and/or print the Materials available on this Site subject to the following conditions:

The Materials may be used solely for preparing cost estimates for those construction projects provided on the Site and/or for your reference during the construction process of same and for no other purpose.

The Materials may not be modified or altered in any way.

You may not remove any copyright or other proprietary notices contained in the Materials.

CCBE reserves the right to revoke the authorization to view, download and print the Materials available on this Site at any time, and any such use must be discontinued immediately upon written notice from CCBE.

The rights specified above to view, download and print the Materials available on this Site are not applicable to the design or layout of this Site. Elements of this Site are protected by trade dress and other laws and may not be copied or imitated in whole or in part.

**5. UNAUTHORIZED USE**—Only CCBE members, are entitled to access the Site, and view and use the Materials and Services (including all plans, specifications and addenda therein). In addition, you acknowledge and agree that the unauthorized disclosure of Site Materials could cause competitive harm to the CCBE, and you promise to receive and maintain the Site Materials in trust and confidence, and take reasonable precautions against such disclosure to any unauthorized users.

You are not permitted to redistribute, or allow access to, the Site Materials or Services to any third party who is not a Site participant.

**6. MODIFICATIONS TO SERVICE**—CCBE reserves the right at any time and from time to time to modify or discontinue, temporarily or permanently, the Site (or any part thereof) with or without notice. You agree that CCBE is not liable to you or any third party for any modification, suspension or discontinuance of the Site, or any Service.

**7. ACCOUNT, PASSWORD AND SECURITY**—You are responsible for maintaining the confidentiality of the password and account, and are fully responsible for all activities that occur under your password or account. You agree to:

Refrain from sharing your account login or password with any third party;

immediately notify CCBE of any unauthorized use of your password or account or any other breach of security; and

Ensure that you exit from your account at the end of each session. CCBE cannot and will not be liable for any loss or damage arising from your failure to comply with this section.

**8. NO AGENCY RELATIONSHIP**—CCBE is not a partner, joint venturer, employee or agent of you, or any project owner or contractor whose Materials appear on this Site or whose projects are described herein. CCBE does not have the power to obligate or bind any project owner or contractor, and expressly disclaims any implication of such power. Each user of the Site assumes full responsibility for its own acts, and the acts of its own personnel, subject to this Agreement.

**9. TERMINATION** - You agree that CCBE, in its sole discretion, may terminate your password, account or use of the Site (or any part thereof) for any reason, including, without limitation, if CCBE believes that you have violated or acted inconsistently with the letter or spirit of the Agreement. CCBE may also in its sole discretion and at any time discontinue providing the Site, or any part thereof, with or without notice. You agree that any termination of your access to the Site under any provision of this Agreement may be effected without prior notice, and acknowledge and agree that CCBE may immediately deactivate your account. Further, you agree that CCBE shall not be liable to you or any third-party for any termination of your access to the Site.

**10. DISCLAIMER OF WARRANTIES—YOU EXPRESSLY UNDERSTAND AND AGREE THAT: YOUR USE OF THE SITE IS AT YOUR SOLE RISK. THE SITE IS PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS. EFFORTS HAVE BEEN MADE TO ASSURE THE ACCURACY OF THE INFORMATION, BUT CCBE EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF ACCURACY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.**

## Online Planroom Use Agreement (Continued)

THE BEST SOURCES OF INFORMATION FOR PROJECT FILES ARE THE ACTUAL PLANS AND SPECIFICATIONS MAINTAINED AT THE MAIN OFFICES OF THE PROJECT OWNER, GENERAL CONTRACTOR AND/OR CCBE. IF YOU BELIEVE THAT THE MATERIALS ARE ILLEGIBLE IN ANY MANNER (WHETHER AS A RESULT OF A WATERMARK, STAMP OR OTHER ANNOTATION, OR A SCANNING OR DUPLICATION ERROR), OR THAT YOU CANNOT ACCURATELY ASSESS THE SCOPE OR DETAILS OF THE PROJECT FROM THE PROVIDED MATERIALS, IT IS YOUR RESPONSIBILITY TO REVIEW THE ACTUAL PLANS AND SPECIFICATIONS THEMSELVES.

CCBE MAKES NO REPRESENTATION OR WARRANTY THAT:

THE MATERIALS PRESENTED ON THIS SITE CONFORM TO THE ACTUAL PLANS AND SPECIFICATIONS FOR ANY PROJECT DESCRIBED ON THE SITE;

THE SERVICE AND MATERIALS OFFERED ON THE SITE WILL MEET YOUR REQUIREMENTS;

THE SERVICE AND MATERIALS, AND ACCESS TO THE SITE, WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE;

THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE;

THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR MATERIAL OBTAINED BY YOU THROUGH THE SITE WILL MEET YOUR EXPECTATIONS; OR THAT ANY ERRORS IN THE SOFTWARE OR MATERIALS WILL BE CORRECTED.

ANY MATERIALS DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SITE IS DONE AT YOUR OWN DISCRETION AND RISK. YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.

IF YOU ARE DISSATISFIED WITH THE MATERIALS, SERVICES, SITE OR SOFTWARE, YOUR SOLE REMEDY IS TO SURRENDER THE LICENSE AND CEASE USE OF THE MATERIALS, SERVICES, SITE AND SOFTWARE.

NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM CCBE OR THROUGH OR FROM THE SERVICE OR MATERIALS SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE AGREEMENT.

**11. LIMITATION OF LIABILITY**—IN NO EVENT SHALL CCBE OR ANY OF ITS AFFILIATES, SUBSIDIARIES, PARTNERS, SHAREHOLDERS, OFFICERS, EMPLOYEES, CONTRACTORS, AGENTS OR CO-BRANDERS BE LIABLE TO YOU, OR ANY OTHER PERSON OR ENTITY, FOR ANY DIRECT, INDIRECT, SPECIAL, CONSEQUENTIAL OR OTHER DAMAGES (INCLUDING, WITHOUT LIMITATION, ANY BID PREPARATION OR ESTIMATION ERRORS, UNAWARDED CONTRACTS, LOST PROFITS, BUSINESS INTERRUPTION, LOSS OF INFORMATION OR PROGRAMS OR OTHER DATA ON YOUR INFORMATION HANDLING SYSTEM) THAT ARE RELATED TO THE USE OF, OR THE INABILITY TO USE, THE CONTENT, MATERIALS, SERVICES AND FUNCTIONS OF THE SITE, WHETHER BASED UPON CONTRACT, TORT, WARRANTY OR OTHER LEGAL THEORY, EVEN IF CCBE IS EXPRESSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CCBE DOES NOT RECOMMEND OR ENDORSE ANY PROJECTS, MATERIALS OR THIRD-PARTY SERVICES DESCRIBED ON THIS SITE, AND DOES NOT PROVIDE ANY REPRESENTATIONS OR WARRANTIES THEREFOR.

**12. DEFENSE AND INDEMNITY**—You agree to defend, indemnify and hold CCBE, and its subsidiaries, affiliates, shareholders, officers, employees, subcontractors, agents, co-branders and other partners, harmless from all losses, damages, liabilities, costs and expenses, including reasonable attorneys' fees and expert witness fees, in connection with any claim, action, suit or proceeding that: (i) alleges facts, if true, would constitute a breach of this Agreement by you; (ii) arises from any alleged act, omission or misrepresentation by you, or your personnel or subcontractors, related to the Site, Materials, Services, Software or Agreement; (iii) arises out of your use of the Site, your connection to the Site, or any Materials or Services on or related to the Site; or (iv) arises from your violation of any rights of another.

**13. ENTIRE AGREEMENT**—This Agreement, and the other terms and conditions found throughout the Site, constitute the entire understanding and agreement between the parties with respect to the subject matter hereof, and supersede any and all prior or contemporaneous oral or written communications pertaining to said subject matter, all of which are merged in this Agreement. No course of prior dealings between the parties, and no usage of the trade, shall be relevant to supplement or explain any term or condition herein. Acceptance or acquiescence in the course of performance shall not be relevant to determine the meaning of any term or condition, even if the accepting or acquiescing party has knowledge of the nature of the performance, and an opportunity for objection. In accepting this Agreement, you have not relied upon any warranty, representation, assurance or inducement that is not expressly set forth herein. No other agreement, statement, or promise that is not contained herein, or elsewhere on the Site, shall be valid or binding.

**14. CONSTRUCTION**—You are not required to use this Site, or any of the Materials or Services offered herein. Your decision to use, and continue to use, the Site is made solely by you, in your sole and unfettered discretion, and you may voluntarily cease to use the Site at any time. You agree that no ambiguity herein shall be construed more strictly against CCBE as the drafter of this Agreement.

The failure of CCBE to exercise or enforce any right or provision of the Agreement does not constitute a waiver of such right or provision. If any provision of the Agreement is found by a court of competent jurisdiction to be invalid, the parties nevertheless agree that the court should endeavor to give effect to the parties' intentions as reflected in the provision, and the other provisions of the Agreement remain in full force and effect.

**15. AMENDMENT**—This Agreement may only be amended by a written instrument executed by the party to be charged. A waiver of any right provided by this Agreement shall be valid only if reflected in a written instrument executed by the party to be charged. No waiver of any right, or extension of time for any performance, shall affect any other right, occasion, obligation or action.

No agent, employee or representative of CCBE shall have any authority to modify any affirmation, representation or warranty provided herein, or bind CCBE to any additional affirmation, representation or warranty, unless said affirmation, representation or warranty is in writing on official CCBE letterhead, and executed by CCBE with specific reference to this Agreement.

**16. GOVERNING LAW AND JURISDICTION**—The Agreement and the relationship between you and CCBE are governed by the laws of the State of California without regard to its conflict of law provisions. You also agree that this Agreement is entered into between you and CCBE in Fresno County, California, and the place of performance and delivery of all obligations provided herein is in Fresno County. As such, you agree that the proper venue for any action to interpret or enforce the terms of this Agreement, or which concern the Site, Materials and/or Services, shall be Fresno County, to the exclusion of all other forums and jurisdictions, regardless of the domicile of the parties.

**17. TIME FOR BRINGING ACTION**—You agree that regardless of any statute or law to the contrary, any claim or cause of action arising out of or related to use of the Site, Materials, Services or the Agreement must be filed within one year after such claim or cause of action arises, or be forever barred.

By agreeing to these terms, you agree to be bound, individually and on behalf of any owner, contractor, material supplier or other entity you represent, by each term set forth above, including each disclaimer of warranty. It is further agreed that these terms bind the subscribers, heirs, assigns, partners, employees, joint venturers and successors in interest.